

# **AGENDA**

## **Waukesha County Personnel Committee**

**Tuesday, December 11, 2012 – 1:00 p.m.**

**Courthouse – Room 179**

Pledge of Allegiance

Public Comments

Approve Minutes of 11-20-12

Chair's Executive Cmte. Report of 12-10-12

Schedule Next Meeting Date: 1-15-13

Announcements

Review Correspondence

Meeting Approvals

Future Agenda Items

State Legislative Update

### **ITEM(S) FOR DISCUSSION AND CONSIDERATION**

1. Review and Approve Policies and Procedures Revisions: Alcohol & Other Drug Abuse Policy, Alcohol & Other Drug Abuse/CDL, Emergency Notification of Employees and Facilities, Employee Records and Reports, Harassment in the Workplace, Leaves of Absences, Position Classification and Employment Status, Recruitment and Selection
2. Ordinance 167-O-071: Approve 2013 Salary Modifications For Non-Represented Employees
3. Closed Session: The committee will go into closed session in accordance with Section 19.85 (1)(e) Wis. Stats. for the purpose of discussing collective bargaining issues for those employees covered under the Wisconsin Professional Police Association (WPPA) Union, and to approve closed session minutes of previous meeting(s).

#### **Items**

#### **Appearance by:**

#### **Approx. Time**

1-3

Human Resources Manager Jim Richter

1:00 p.m.

1

Senior Human Resources Analyst Sylvana Radmer

1:00 p.m.

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Duane E. Paulson, Chair